

## ACTS Ministry Plan Ministry Descriptions

**Local & US Missions:** Wellmore Nursing Home, Victory Sports (Conquer League and other sports), etc. Partnering with church plants in other parts of the country. Coordinate church wide activities to support local mission efforts such as S.O.N., Palmetto Women's Center, and English as a Second Language, etc. Communicate local needs to appropriate ministry teams to support evangelism efforts throughout the local church.

Spiritual Gifts: Evangelist, Prophet, Mercy, Server, Giver, Administrator

**Overseas Missions:** Interface with all TCBC ministries to promote, encourage & educate TCBC ministries on evangelizing the world for Christ which includes overseas mission trips.

Spiritual Gifts: Evangelist, Prophet, Mercy, Server, Giver, Administrator

**Women's Ministry:** Nurture, train, and equip women for spiritual growth through Bible studies, fellowship gatherings, etc. This should include activities coordinated with the Youth Ministry Team to nurture the spiritual development of our young women in high school and middle school. Develop regular activities that engage our community providing an opportunity to spread the gospel locally (Evangelism).

Spiritual Gifts: Evangelist, Prophet, Teacher, Exhorter, Pastor/Shepherd, Administrator

**Men's Ministry:** Nurture, train, and equip men for spiritual growth through Bible studies, fellowship gatherings, etc. This should include activities coordinated with the Youth Ministry Team to nurture the spiritual development of our young men in high school and middle school. Develop regular activities that engage our community providing an opportunity to spread the gospel locally (Evangelism).

Spiritual Gifts: Evangelist, Prophet, Teacher, Exhorter, Pastor/Shepherd, Administrator

**Home Groups Ministry:** Home Group organization for coordinated fellowship, outreach, development of new groups, care leaders, etc. Develop regular activities that engage our community providing an opportunity to spread the gospel locally (Evangelism).

Spiritual Gifts: Evangelist, Prophet, Teacher, Exhorter, Pastor/Shepherd, Administrator

**By-Laws Ministry:** Administrate changes/updates to the bylaws; recommend clarifications, etc.

Spiritual Gifts: Exhorter, Mercy, Server, Administrator

**Children's Ministry:** A ministry team devoted to the regular procedures, activities and ministries of children birth through 5th grade. Work with the TCBC Children's Director to organize monthly events, all aspects of the Children's Worship Xperience (CWX) or other worship time activities, VBS plans each year, and other activities that will reach children in Tega Cay and our surrounding communities. Develop regular activities that engage our community providing an opportunity to spread the gospel locally (Evangelism).

Spiritual Gifts: Evangelist, Exhorter, Pastor/Shepherd, Mercy, Server, Administrator

**Youth Ministry:** A ministry team devoted to reaching students 6th through 12th grade and encourages them to grow in Christ and His Word. Work with the Elder of the Teaching Ministry Group until the

Youth Minister position is filled. Nurture, train, and equip the youth for spiritual growth through small group Bible studies, fellowship gatherings, games, etc. Plan and organize monthly activities, mission trips, camps, etc. The YMT should coordinate with the Men's and Women's Ministry Teams to encourage mentoring relationships and for additional support when needed. Develop regular activities that engage our community providing an opportunity to spread the gospel locally (Evangelism).

Spiritual Gifts: Evangelist, Prophet, Teacher, Exhorter, Server, Administrator

**Library Ministry:** Organize, promote, upkeep and staff the church library; approve books and resources.

Spiritual Gifts: Prophet, Teacher, Exhorter, Pastor/Shepherd, Administrator

**Information/Website Ministry:** Update parking lot sign as needed, help obtain banners for special events, put up and take down, website. Promote TCBC via Facebook, Twitter, Instagram, etc.

Spiritual Gifts: Exhorter, Pastor/Shepherd, Mercy, Server, Administrator

**Events/Meals Ministry:** Organize and promote church-wide/outreach fellowships, meals, food prep., kitchen supplies, clean, Sunday morning food, etc.

Spiritual Gifts: Evangelist, Pastor/Shepherd, Mercy, Server, Giver, Administrator

**Media Team Ministry:** Prepares and manages sound, lights, videos and all media aspect to worship services, works with church website.

Spiritual Gifts: Exhorter, Server, Administrator

**Benevolence Ministry:** Administrate financial help for church members as well as residents of Tega Cay and Fort Mill and engage our community to spread the gospel locally (Evangelism).

Spiritual Gifts: Evangelist, Exhorter, Pastor/Shepherd, Mercy, Giver, Administrator

**Property/Space Ministry:** Planning, proposals and physical labor needed to maintain and foster growth of the church's facilities and properties, open church on Sunday mornings, oversight of custodial services, recommend policies. Provide security and emergency/medical services, floaters during services, organize rapid communications, work with preschool leaders.

Spiritual Gifts: Exhorter, Mercy, Server, Administrator

**Personnel Ministry:** Coordinate with Deacons and Elders in the administrative needs, hiring, job evaluations, maintaining job descriptions, recommending salary and benefits for all administrative staff in the office and custodial services, trustees, church clerk; TCBC Employee Handbook issues and updates.

Spiritual Gifts: Exhorter, Mercy, Server, Administrator

**Budgeting Ministry:** Work with ministry group leaders who will in turn work with the ministry team leaders in order to prepare and recommend to the Elders/Deacons an annual budget. One member of this team would serve as church Treasurer.

Spiritual Gifts: Server, Giver, Administrator

**Check Signers Ministry:** Provides financial accountability by signing checks of the church.

Spiritual Gifts: Server, Giver, Administrator

**Greeters/Ushers Ministry:** Greet people upon arrival, help them in the parking lot when needed (umbrellas), show guests to the Welcome Center. Receives the offering on Sundays. Develop and implement security procedures for the offering.

Spiritual Gifts: Server, Giver, Administrator

**Counters Ministry:** Counting and preparing deposits of contributions and receipts (must be trustworthy volunteers).

Spiritual Gifts: Server, Giver, Administrator