

ACTS Ministry Plan Ministry Descriptions

Missions Ministry Group

Scripture: *"Go therefore and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, teaching them to observe all that I have commanded you."* - Mathew 28:19, 20

General Description: A ministry group devoted to leading the church to engage in evangelistic outreach from our neighborhoods to the nations. This group works with the Deacon of Mercy Ministry Group.

Spiritual Gifts: Evangelist, Prophet, Mercy, Server, Giver, Administrator

Ministry Team(s):

1. **Local Evangelism Ministry:** EE evangelism, visitation of guests and home bound, prepare maps and packets, Wellmore Nursing Home, Victory Sports (Conquer League and other sports)
2. **U.S & Overseas Missions Ministry:** Interface with all TCBC ministries to promote missions; partnering with church plants in other parts of the country; promote, encourage & educate TCBC ministries on evangelizing the world for Christ which includes overseas mission trips.

Stewardship Ministry Group

Scripture: *"Moreover, it is required of stewards that they be found trustworthy."* - 1 Corinthians 4:2

General Description: A group devoted to all the financial matters of the church.

Spiritual Gifts: Server, Giver, Administrator

Ministry Team(s):

1. **Budgeting Ministry:** Work with ministry group leaders who will in turn work with the ministry team leaders in order to prepare and recommend to the Elders/Deacons an annual budget. One member of this team would serve as church Treasurer. Coordinates with church officers ministry team.
2. **Counters Ministry:** Counting and preparing deposits of contributions and receipts (must be trustworthy volunteers).
3. **Check Signers Ministry:** Provides financial accountability by signing checks of the church.
4. **Ushers Ministry:** Receives the offering on Sundays. Develop and implement security procedures for the offering.

Discipleship Ministry Group

Scripture: *"...to equip the saints for the work of ministry, for building up the body of Christ."* - Ephesians 4:12

General Description: A ministry group devoted to discipling Christians, new and old, assimilating new members and restoring/reclaiming members to a right relationship with Jesus Christ and the church.

Spiritual Gifts: Prophet, Teacher, Exhorter, Pastor/Shepherd, Administrator

Ministry Team(s):

1. **Library Ministry:** Organize, promote, upkeep and staff the church library; approve books and resources.
2. **Explore TCBC Ministry:** Plan and promote the New Members' class, and help with assimilation.
3. **Life Group Ministry:** Life Groups & Sunday School Classes. Group organization for fellowship, outreach, new groups, care leaders, etc.
4. **Women's Ministry:**
5. **Men's Ministry:** Nurture, train, and equip men for spiritual growth through Bible studies, fellowship gatherings, etc.
6. **Congregational Care Ministry:** Be a liaison to Life Groups to educate and communicate illnesses, hospital stays, etc. to Life Groups for action, work with Life Groups to organize ministry meals for those who are sick, in the hospital, or families with a new baby.

Fellowship Ministry Group

Scripture: *"The grace of the Lord Jesus Christ and the love of God and the fellowship of the Holy Spirit be with you all."* - 2 Corinthians 13:14

General Description: A ministry group devoted to facilitating various church wide fellowship/ministry/meal events and activities for all age groups.

Spiritual Gifts: Evangelist, Pastor/Shepherd, Mercy, Server, Giver, Administrator

Ministry Team(s):

1. **Ministry Fair Ministry:** Coordinate the Ministry Fair and organize the teams.
2. **Events/Meals Ministry:** Organize and promote church-wide/outreach fellowships, meals, food prep., kitchen supplies, clean, Sunday morning food, etc.
3. **Wedding/Funeral Ministry:** Organize and oversee the needs associated with weddings or funerals, recommend policies

4. **Beyond Fifty Friends, Sr. Adults Ministry:** Organize and promote Senior Adult fellowships at church, including decorations, devotions, food, music, and activities.

Mercy Ministry Group

Scripture: "All this is from God, who through Christ reconciled us to himself and gave us the ministry of reconciliation..." 2 Corinthians 5:18

General Description: A ministry group devoted to sharing the love and light of Christ in our church and community. Work with the Missions Ministry Group.

Spiritual Gifts: Evangelist, Exhorter, Pastor/Shepherd, Mercy, Giver, Administrator

Ministry Team(s):

1. **Benevolence Ministry:** Administrate financial help for church members as well as residents of Tega Cay and Fort Mill.
2. **Serving our Neighbors (S.O.N.) Ministry:** Work with the S.O.N. ministry to educate and enlist volunteers to serve the homeless and nearly homeless.
3. **Palmetto Pregnancy Center Ministry:** Work with the Crisis Pregnancy Center to educate the church and enlist volunteers.
4. **English as a Second Language (ESL) Ministry:** Work with ESL leaders to educate the church and enlist volunteers.
5. **Christian Adoption Services:**

Worship Ministry Group

Scripture: "Oh come let us worship and bow down..." - Psalm 95:6

General Description: A group devoted to all non-doctrinal aspects of the worship.

Spiritual Gifts: Exhorter, Server, Administrator

Ministry Team(s):

1. **Adult Choir Ministry:** Leads the church in singing and provides special music for worship as well as special events.
2. **Worship Team Ministry:** Leads the church in worship and singing with instruments in regular and special services.
3. **Media Ministry:** Prepares and manages sound, lights, videos and all media aspect to worship services, works with church website.
4. **Decorations Ministry:** Responsible to decorate (and take down) the church at special seasons/events i.e. Christmas/Easter, etc., banners.

Welcome Ministry Group

Scripture: "... so that you too may have fellowship with us; and indeed our fellowship is with the Father and with his Son Jesus Christ." 1 John 1:3b

General Description: All aspects of helping members and guests feel welcome.

Spiritual Gifts: Exhorter, Pastor/Shepherd, Mercy, Server, Administrator

Ministry Team(s):

1. **Welcome Center Ministry:** Provide people with information, escort guests to children's Sunday school, complete guest forms.
2. **Greeters Ministry:** Greet people upon arrival, help them in the parking lot when needed (umbrellas), show guests to the Welcome Center.
3. **Security Ministry:** Provide security and emergency/medical services, floaters during services, organize rapid communications, work with preschool leaders.
4. **Information/Web Site Ministry:** Update parking lot sign as needed, help obtain banners for special events, put up and take down, website.

Operations Ministry Group

Scripture: "Unless the LORD builds the house, those who build it labor in vain..."
Ps.127:1

General Description: Operations and maintenance of the church grounds and buildings.

Spiritual Gifts: Exhorter, Mercy, Server, Administrator

Ministry Team(s):

1. **Property and Space Ministry:** Planning, proposals and physical labor needed to maintain and foster growth of the church's facilities and properties, open church on Sunday mornings, oversight of custodial services, recommend policies.
2. **Office Ministry:** Volunteers who assist office personnel with bulletins, special mailings, etc.
3. **Bylaws Ministry:** Administrate changes/updates to the bylaws; recommend clarifications, etc.
4. **Trustees Ministry:** Legal officers of the church that will fix their signatures to legal documents as approved by the congregation.
5. **Personnel Ministry:** Coordinate with Deacons and Elders in the administrative needs, hiring, job evaluations, maintaining job descriptions, recommending salary and benefits for all administrative staff in the office and custodial services, trustees, church clerk; TCBC Employee Handbook issues and updates.

Children's Ministry Group

Scripture: "Train up a child in the way he should go; even when he is old he will not depart from it." Proverbs 22:6

General Description: A group devoted to the regular procedures, activities and ministries of children birth through 5th grade. Work with the Elder of the Teaching Ministry Group.

Spiritual Gifts: Exhorter, Pastor/Shepherd, Mercy, Server, Administrator

By signing up for one of these Teams, you're volunteering to help lead and organize the ministry team, not just participate in it; everyone is expected to participate in Children's Ministry.

Ministry Team(s):

1. **Worship Hour Ministry:** Organize and enlist volunteers for ages birth through Pre-School during the worship hour on Sunday mornings.
2. **Children's Music Ministry:** Lead children's choirs, teach music, help plan for any seasonal musicals and dramas.
3. **Children's Monthly Events:**
4. **Children's Worship Xperience:** Plan and organize aspects of CWX, including volunteer schedule, sermon topics and communications with the church.
5. **Vacation Bible School (VBS) Ministry:** All aspects of VBS - direct, enlist, plan, etc.
6. **Children Sunday School Ministry:** Teachers, sub. Teachers, class organization; helpers and assistants, filling vacancies, supplies, etc.

Student Ministry Group

Scripture: "Let no one despise you for your youth, but set the believers an example in speech, in conduct, in love, in faith, in purity." 1 Timothy 4:12

General Description: A ministry group devoted to reaching students 6th through 12th grade and encourages them to grow in Christ and His Word. Work with the Elder of the Teaching Ministry Group.

Spiritual Gifts: Evangelist, Prophet, Teacher, Exhorter, Server, Administrator

Ministry Team(s):

1. **The 412 Ministry:** Help plan, lead small group, stock supplies, mentor students, assist in games.
2. **Student Activities Ministry:** Help plan, promote various activities for students; monthly activities, mission trips, camps, etc.
3. **Youth Band Ministry:** Lead the youth band, sound, planning, enlist new members.
4. **Student Sunday School Ministry:** Teachers, Assistant/Sub Teachers, Class organization for fellowship and outreach; prayer leaders; care leaders; etc.